



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**August 13, 2024  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Andrea Hoheisel, and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Trustee Zufall led the pledge of allegiance, and Trustee Wilson recited the mission and vision statements.

- RES. 24-157 That the Board approve the agenda, as presented. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-158 That the Board approve the consent agenda, as presented. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-159 That the Board approve the SUHSD Board Recognized Athletics and Organizational Clubs for 2024-25. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-160 That the Board approve the 2026-2027 calendar for Pioneer Continuation High School. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-161 That the Board approve the minutes for the July 9, 2024 regular Board meeting. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-162 That the Board ratify commercial warrants in the amount of \$5,672,105.12 and payroll distributions in the amount of \$1,187,618.72 for the period of 7/01/2024 – 7/31/2024. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-163 That the Board approve the Quarterly Report of Investments. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-164 That the Board approve the updated registry of International Student Exchange Placement Organizations. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-165 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires/Rehire): (New Hires/Rehire): Shana Wooten*, Career Education Technician 6 hours/10 months, effective August 12, 2024; *Shellene Spurgeon*, Paraprofessional Special Ed 5.75 hours/10 months, effective August 12, 2024; *Kelly English*, Food/Beverage Manager 8 hours/10 months, effective August 12, 2024; *Masina Vagatai*, Paraprofessional SDCI 6.5

hours/10 months, effective August 12, 2024; Esther Golab, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; Alexsandra Martin, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; and Nick Siedel, Paraprofessional SH/Behavioral 6.5 hours/10 months, effective August 12, 2024. (*Promotion/Position Change*): Kristina Perales, School Support Secretary 8 hours/11 months, effective August 12, 2024; Tammy Moran, Health Clerk 7 hours/201 days, effective August 12, 2024; Alexis Greene, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; and Katlyn Thomas, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024. (*Resigned/Retired*): Heather Frandsen, Specialized Health Care Assistant 2.5 hours/196 days, effective July 9, 2024; Denise Atterberry, Transportation Secretary 8 hours/196 days, effective July 31, 2024; Linda Alloway, Custodian 8 hours/12 months (SHS) effective August 2, 2024; Stacy Shoemaker, Food Beverage Manager 8 hours/10 months (EHS), effective August 6, 2024; and Hung Vu, Food Nutrition Specialist 5.5 hours/10 months (SLC), effective August 16, 2024. *Certificated – (Resignation)*: Heather Frandsen, CTE Medical Careers 3/5 (EHS), effective July 11, 2024. (*Long Term Substitute*): Frank Walsh, English 5/5 (SHS), effective Aug 12 – Dec 19, 2024. (*Long Term Substitute - Short Term Staff Permit*): Karlee Raudman, English 5/5 (FHS), effective August 12, 2024. (*Provisional Internship Permit*): Timothy Mangrich, SDCI 5/5 (SLC), effective August 12, 2024. (*Variable Term Waiver*): Caroline Grigsby, ASL 5/5 (SHS), effective August 12, 2024 and Sergio “Yamach” Hernandez, Math 5/5 (EHS), effective August 12, 2024. (Motion Wilson, second Hoheisel, carried 3-0)

- RES. 24-166 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA, and recommended by Administration. (Motion Hoheisel, second Zufall, carried 3-0)
- RES. 24-167 That the Board approve the minutes for the July 23, 2024 special Board meeting. (Motion Wilson, second Zufall, carried 3-0)
- RES. 24-168 That the Board excuse Trustee Hoheisel’s absence for the July 23, 2024 special Board meeting. (Motion Zufall, second Wilson, carried 3-0)
- RES. 24-169 That the Board approve the proposals with Mid Pacific Engineering, Inc. for Special Inspection Services for the Multiple Site Shade Structure Project. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-170 That the Board conduct the second reading and approve the supplementary book La Linea by Ann Jaramillo. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-171 That the Board approve the Simpson University MOU with the District for Student Teaching, Observation or Field Work. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-172 That the meeting adjourn. (Motion Hoheisel, second Wilson, carried 3-0)

**PUBLIC COMMENT:**

There were no comments.

**PRESENTATIONS:**

Summer School Report: Summer School Principal Gary Connolly provided the Board with a report highlighting trends over the past three years in summer school including enrollment, attendance, grades, credits issued and staffing. He was pleased to report that the ratio of credits issued per student increased, and five students graduated. Mr. Connolly thanked Shasta High School (SHS) for being the host campus for summer school. He commended the entire staff including nutrition services, maintenance and operations, transportation, technology, counseling, paraprofessionals, teachers, and substitutes.

District Department Chair Updates: Business Department Chair Layne McLean, English Department Chair Andrea Cota, Agriculture Department Chair Tim Arnett, and Science Department Chair Kevin Bennett each provided the Board with a brief update on their departments.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean reported that the SSEA leadership team met in late July to plan the school year. He stated that during the new hire orientation, SSEA provided lunch and explained what the union offers their members. Mr. McLean thanked Trustees Ayer and Zufall for attending the luncheon. He stated that the all staff meeting went well and noted that some ESP members were unable to attend due to a Shasta County Special Education Local Plan Area (SELPA) training. Mr. McLean reported that Grace Adcock has been selected to be the SSEA representative for member benefits. He stated that during the association meeting on Monday, he explained how a member can redirect where their membership dues are allocated if they feel they do not want their funds going towards CTA endorsed legislation. Mr. McLean also explained the importance of the Professional Learning Community (PLC) and Response to Intervention (RTI) process. He announced that this will be his final year in the District and that the fully staffed SSEA leadership team will do a great job taking the reins. Mr. McLean stated that he is proud of Lead Negotiator Sheena Thurston for her work and that he endorses Vice President Andrea Cota as the future SSEA President.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Tim Calkins reported that new students will be welcomed in Shasta Collegiate Academy's (SCA) newly refurbished classrooms and office thanks to the Maintenance and Operations Department. Mr. Calkins reported that for the first time SCA will be offering intervention classes in core subject areas and has partnered with Shasta College to offer facilitated college classes in English and Political Science. He reported that Pioneer Continuation High School (PHS) has had several facility improvements thanks to the Maintenance and Operations Department. The Shasta County Office of Education (SCOE) notified PHS that they have been awarded a bronze medal for positive behavior intervention services. Mr. Calkins reported that PHS will continue to use the Yondr cell phone pouch to prevent students from using their cell phones and that the school will also be obtaining a van for transportation. He stated that over the summer the teaching staff read *The Way Forward* by Anthony Muhammad. Mr. Calkins reported that both SCA and PHS are up for a full study WASC review.

Shane Kikut reported that Shasta High School (SHS) had a successful freshman orientation where students broke out into smaller groups with the help of Link Crew. He stated that new staff has been onboarded by the District and SSEA, and he is glad to see the support provided for the new hires. Mr. Kikut commended the Maintenance and Operations Department on preparing campus for the new school year. He stated that their Nutrition Services Department is fully staffed, and the Counseling Department is busy enrolling students. Mr. Kikut noted that he is very proud of SHS's state testing scores which will be presented by Mr. Perez at a future meeting.

Kevin Greene welcomed the new hires and thanked Jim Cloney and the Board for hiring Redding Policy Department Site Resource Officer Cameron Hooks at Foothill High School (FHS). He commended the Counseling Department for their hard work registering students and stated that there were just under 400 freshman who attended orientation. Mr. Greene stated that a new shade structure is currently being put in place on campus, and a fence has been put up for student safety until construction is complete. He stated that enrollment continues to grow and thanked the Board for all that they do.

Ryan Johnson was not present.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney reported that school starts tomorrow and thanked Trustee Hoheisel for attending yesterday's all staff meeting. He stated that the new shade structure at SHS is complete and that the new shade structures at PHS, SHS and Enterprise High School (EHS) should be done by fall. Mr. Cloney reported that enrollment is strong, and he will report back to the Board whether the District is at or above projected enrollment. He commended the Maintenance and Operations Department on their success with hiring student workers over summer break in order to prepare campuses for the new school year. Mr. Cloney stated that the Board had four seats up for election and was pleased to announce that all three incumbents (Trustees Zufall, Wilson, and Ayer) were unopposed. He reported that he plans to meet Mike Bridges in the near future who was the only

person that filed for the vacancy in Trustee Area 3. Per the election code, Mr. Bridges will take his seat on the Board in December.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Wilson reported that he enjoyed the freshman orientation, specifically watching the Link Crew team and providing music for the event.

Trustee Hoheisel thanked the Board for allowing her to attend virtually at last month's Board meeting due to a family emergency. She reported that she enjoyed the all staff meeting, specifically the Price is Right game and the closing video.

**DISCUSSION:**

Fall Board Study Session: The Board agreed to meet on either October 21 or 22 for the fall study session and the Superintendent's Office will follow up with Trustee Ayer to ensure he can attend prior to finalizing a date.

CSBA Board Policies: Jim Cloney stated that as the CSBA policy liaison, Trustee Hoheisel has met with Administration to address any questions she may have on the policy updates. Trustee Hoheisel stated that the changes are minimal and recommended the Board waive the second reading and approve the policies.

Shade Structure Project Proposals: David Flores stated that Mid Pacific Engineering will provide structural testing and cement mix testing for the new shade structures which require Department of State Architect (DSA) oversight.

Supplementary Books: Trustee Hoheisel stated that she read *La Linea* by Ann Jaramillo which tells a story of the hardships a group of teenagers endure while crossing the border illegally. She reported that the book is an easy read but feels the hints of rape could be triggering for some students. Mr. Perez explained that this book is being approved as a supplemental book and not a required read. He stated that teachers would be able to guide students to select books that match their interests and that the District would like this book approved in order to increase the number of novels available to the English Learner (EL) class.

ELD Program Coordinator Robbin Jack stated that the EL students have had different journeys whether personally or shared through their families. She stated that the story is relatable and does not have graphic depictions. Trustee Hoheisel thanked Ms. Jack for her input and stated that she was in favor of approving the book but wanted to express her concerns. Mr. Jack noted that this novel would stay in the classroom and not go home with the student which allows the teacher to guide them through the story.

Trustee Hoheisel stated that she has not read *Born a Crime: Stories from a South African Childhood* by Trevor Noah and recommended it be brought back for a second reading at next month's meeting.

Advanced Placement (AP) Test Scores: Leo Perez reviewed the AP test scores from the spring of 2024 comparing scores by school and the District average. He reported that each school surpassed their score from the past seven years and that the rate of test taking has increased. Mr. Perez stated that teachers are utilizing the Professional Learning Community (PLC) process and will continue to review common assessments throughout the school year to identify areas of improvement.

Trustee Hoheisel inquired why the Human Geography average is lower in comparison to the other tests. Mr. Perez stated that it is a ninth-grade course and the national average trends low. Mr. Cloney noted that this course is a good way to prepare freshman for AP testing. Mr. Perez stated that he will continue to look into diversity, noting that the number of students taking AP tests on the Free and Reduced Lunch Program is increasing. He commended the AP teachers for their efforts in order to achieve these scores. Trustee Zufall inquired if the Board could see the AP tests broken down by scores. Mr. Perez stated that he could provide this data.

Simpson University MOU: Mr. Rubin stated that unlike other universities the District partners with, Simpson University requires Board approval for student teaching.

**ADVANCE PLANNING:**

Next Meeting Date: September 10, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

**ADJOURNMENT:**

The meeting adjourned at 7:48 p.m.

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Andrea Hoheisel, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 8-13-24 //*